

**City of Hardeeville**  
**Business License Calculation Worksheet for Renewals**

If preferred, we can calculate the tax for your convenience:

- complete the application except for the calculation
- enter the adjusted gross income on line 3
- email to [coliver@hardeevillesc.gov](mailto:coliver@hardeevillesc.gov)

1. What is your class? See upper right corner of renewal letter **OR** \_\_\_\_\_  
Click <http://hardeevillesc.gov/DocumentCenter/View/5880/Business-License-Class-Schedule-MASC-Alpha-Current-PDF>  
Example: Contractors are 8.1
2. Is your business headquartered in or out of the city? If it is out of city, make sure \_\_\_\_\_  
to use out of city rates
3. Gross income received in the city limits for previous year—also enter on line 1 of \_\_\_\_\_  
the application
4. Enter total deductions—**Only allowed for the two groups below:** \_\_\_\_\_
  - For in-city contractor, list all gross income reported to other jurisdictions on line 2 of the application
  - For convenience stores, list approved deductible taxes paid on line 2 of the application
5. Subtract line 4 from line 3 \_\_\_\_\_  
This is your adjusted gross income—also enter on line 3 of application
6. Initial Base Tax for your class—also enter on line 4 of application \_\_\_\_\_  
Click <http://hardeevillesc.gov/DocumentCenter/View/8710/Classification-and-Rate-Schedule-Quick-Reference-Current-PDF>  
Example: For an out of city contractor--\$95.00
7. Per One-Thousand Rate for your class--use link from step 6 \_\_\_\_\_  
Example: For a contractor out of city--\$3.00
8. If line 3 is more than \$100,000, subtract \$100,000 from gross income/ contract \_\_\_\_\_  
amount, if not, skip to step 13
9. Divide line 8 by 1000 and round number up to the nearest whole number \_\_\_\_\_
10. Multiply "per thousand" rate by amount on line 9—also enter on line 5 of application \_\_\_\_\_
11. Add lines 6 and 10 \_\_\_\_\_
12. If line 11 is more than \$50,000 see the Tiered Reduction section of the Classification \_\_\_\_\_  
& Rate Schedule and add the credit on this line—also enter on line 6 of the application  
If not, skip this step
13. Are you paying this after April 30th? \_\_\_\_\_  
If not, SKIP this step. If it is after April 30th, add 10% for every 30 days past 4-30  
Also enter on line 7 of the application
14. Add lines 6, 10 and 13 together minus line 12 \_\_\_\_\_  
**This is your total tax**—also enter on line 8 of the application