

Quarterly Deadlines for application submittals:
10 Business Days before the Quarterly Meeting

ACCOMMODATIONS TAX COMMITTEE
City of Hardeeville, South Carolina

ACCOMMODATIONS TAX FUNDS REQUEST APPLICATION

For Office Use Only

Date Received: _____ **Time Received:** _____ **By:** _____

Date: 3/28/21 Total Project Costs: \$126,250 Total Amount Requested: \$75,000

- A. PROJECT NAME: Hardeeville's Festival on Main 2022
- B. ORGANIZATION: City of Hardeeville

MUST BE A NOT-FOR-PROFIT ENTITY

Sponsor Name: City of Hardeeville Title: Municipality in Jasper County

Sponsor Address: 205 Main Street, Hardeeville SC 29927

Sponsor Phone: (843) 784-2231

Contact Name: Jennifer Combs Title: Hardeeville Parks, Recreation & Tourism Director

Contact Address: 205 Main Street, Hardeeville SC 29927

Contact Phone: (843) 784-2231 Contact email: jcombs@hardeevillesc.gov

A. DESCRIPTION OF PROJECT:

1. General Description: Hardeeville’s Festival on Main has quickly become a beloved annual tradition. Its focus is to showcases the Hardeeville Community, its people, and pride while also promoting Hardeeville as a destination through its annual festival that provides family fun entertainment for all ages once a year to include, rides, concerts, crafts, food and more. Every year, it continues to expand its entertainment offerings and more to encourage and promote tourism to Hardeeville.
2. If arts/cultural activity, give specific description of project (attach additional sheets, if needed). Festival on Main will showcase local Arts and Craft vendors allowing them the opportunity to celebrate their art and provide the community the opportunity to experience it. The festival is also providing cultural opportunities to our community partners that will afford educational opportunities allowing the community to experience Hardeeville, past, present and future.
3. Impact on or benefit to tourism (if required under the law). Hardeeville’s Festival on Main is designed to promote a positive image for the City through promotion of the unique attributes and amenities the City provides to tourists visiting the area and encourages increased tourism to the area by offering the festival as another reason to visit. The low country area that Hardeeville is nestled in draws tourism annually. Hardeeville is working to provide more opportunities for tourists to stay and play. We are capitalizing on the trend to return to “Main Street” America festivals by providing an outlet for that desired atmosphere but on a larger scale providing more events and activities for tourists to participate in over an extended period of time to keep them in our area while simultaneously providing the economic stimuli for our local businesses.
4. Duration of project: Start Date: Friday, October 14th, 2022 Completion Date: Saturday, October 15th, 2022
5. Permits required (if any): Hardeeville Special Event Permit
6. Additional Comments:

B. FUNDING:

1. Source of funds: **Funds for this project will be supported by the City of Hardeeville’s general fund, sales, sponsorships, and donations.**

2. Have you requested funding from other sources or organizations for this project? yes

If yes, please list sources and amounts. Will vary, some include Dominion Energy 5,000, Palmetto Electric \$2500, Mintos \$15000, Paulte \$10000, Palmetto Training \$500, etc.)

3. Contributions to the project by the sponsoring organization: Sponsor letter have not gone out to print for 2022 year, they go out May 2022 and we anticipate \$60,000 in sponsorships.

C. FINANCIAL INFORMATION (ADHERE TO STRICTLY):

1. A line-item budget of the project. – See attached

Line Items	Requested \$	Approved \$	Expended \$	Reimbursement to the City \$
Security	750.00	750.00	700.00	50.00
Food	2,500.00	2,500.00	3,200.00	0.00
Advertising	5,200.00	5,200.00	4,550.00	650.00
Total	8,450.00	8,450.00	8,450.00	700.00

2. **Most recent fiscal year balance sheet and profit and loss accounting statement. See attached**

D. FINANCIAL GUARANTEES:

Provide a copy of official minutes wherein the sponsoring organization approves the project and commits the organization to financial responsibility for carrying it out to the stage of completion contemplated in the application, should funding be approved. **A resolution was adopted on January 3rd, 2019 by City Council to develop and promote a new annual community festival by promoting cooperation and coordination with area not for profit organizations. The resolution and associated minutes from the city council meeting adopting the resolution is attached for supporting documentation.**

E. PRIOR RECIPIENT'S REPORT (If you received prior ATAX funds): (Attach additional sheets, if needed):

1. How did you use the funds?

Funds were used to pay for logistics, entertainment, rides, security and staffing of the Festival on Main

2. What impact did this have on the community or benefit tourism? Describe how tourism statistics were captured.

The 2021 Festival on Main provided economic impacts for tourism by supporting local businesses as providing an event for people to travel to over a weekend in the Lowcountry. The event brought people of all ages from a wide variety of zip codes including local and those outside of a fifty-mile radius. In order to capture tourism statistics, participants were asked to voluntarily provide their zip code of permanent residence to gage where participants were coming from.

3. Provide the previous two years and current budgets.-See attached

4. Include the **total annual funding** received each year that you applied.

Applied in 2019; Total Annual funding received was \$72, 620

Applied in 2021; Total Annual funding received was \$60,700

E. ADDITIONAL COMMENTS: (Attach additional sheets, if needed):

Signature: *Jennifer Combs, CPRP*

Date: March 28th, 2021

APPLICATION FINAL CHECKLIST

(Complete and return this list with the application)

- The application is being filed by the deadline as indicated in this application packet.
- We have reviewed and followed the application guidelines.
- We are submitting 1 complete hard copy of the application and 1 complete electronic copy of the application.
- We will be prepared to make a verbal presentation to the Committee and answer questions when we are scheduled to do so.
- We did not bind the application (NO BOOKS or BINDERS).**

Supporting Documentation

**Accommodations Tax
Funding Final Report
(2021)**

You may record information directly on this form or create a separate document for more detailed responses.

1. PROJECT INFORMATION:

Organization Name: City of Hardeeville

Project Name: Festival on Main

Contact Name: Jennifer Combs

2. PROJECT COMPLETION:

Were you able to complete the project as stated in your original application? Yes

If no, state discrepancies.

3. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Festival on Main saw a larger than expected crowd in 2021. Advertising was a huge key to its success as well as finally coming out of the COVID era. We learned from the previous event in 2019 that added parking and a road closure to expand offerings was well received. In addition, we added a family entertainment show for all ages that was well received. We also opened the festival up to more rides and that proved to be very well received by participants. In addition, we changed the date from the first part of November to the middle of October.

4. PROJECT ATTENDANCE:

Record numbers in table below. Numbers are to reflect attendance and funds received for projects for both the current and previous periods.

	Prior Period	Current Period
Total Budget of event/project	\$90,066	\$96100
Amount funded by City of Hardeeville Accommodations Tax	\$72,620	\$60,700
Amount funded by other sources	\$36,000	\$66,000
Total Attendance	2800	5000
Total Tourists	1000	2300

5. Methods:

Please describe the methods used to capture the attendance data listed above (e.g., license plates, surveys, zip codes, etc.)

We asked participants for zip codes of their permanent residence

6. Project Budget:

Please attach report indicating project expenses compared to budget for the current grant.

Attached, Proposed and final 2021 budget

Organization Signature:

Provide signature of official within organization, verifying accuracy of above statements.

Name: Jennifer Combs Title: City of Hardeeville Parks, Recreation & Tourism Director

Signature: Jennifer Combs, CPRP Date: March 28th 2021

Supporting Documentation

2019 Completed Budget

Parks, Recreation & Tourism Department										
Festival on Main										
Complete										Owed back
2020										for
Line Items	Proposed	Approved	Total	Total	Total	Total	Total	Total	Total	Reimbursement
			ATAX	CITY	Sponsor	Expended	ATAX	CITY	Sponsor	ATAX
Inflatables	7500	7500	7500	0	250.08	7750.08	0	0	0	0
Rides	20000	20000	18000	0	2000	20000	0	0	0	0
Stage Entertainment/riders	10000	10000	10000	0	1280.62	11280.62	0	0	0	0
Mobile feeds/live DJ/cable/speakers	0	0	0	0	0	0	0	0	0	0
Sound equipment/technician	3400	3400	3400	0	0	3400	0	0	0	0
lighting (stage)	1600	1600	1600	0	0	1400	0	0	0	200
lighting (facility/complex, parking)	3300	3300	3300	0	0	3251.58	0	0	0	48.42
stage	2000	2000	2000	0	0	2000	0	0	0	0
golf carts	820	820	820	0	0	820	0	0	0	0
tents/rentables/ pop-ups	6000	6000	6000	0	0	5918.32	0	0	0	81.68
porties, trash, dumpsters	1700	1700	1700	0	0	1678.07	0	0	0	21.93
tables/chairs	1800	1800	1800	0	0	1732.7	0	0	0	67.30
temp fencing (cones/crowd control)	1200	1200	1200	0	30	1230	0	0	0	0
Communications (walkies, blue tooth)	4300	4300	4300	0	0	4298.25	0	0	0	1.75
advertising	0	0	0	0	0	0	0	0	0	0
Office materials (itenary/banners)	2000	2000	2000	0	188.02	2188.02	0	0	0	0
Fireworks	8000	0	0	0	8000	8000	0	0	0	0
Misc	1500	0	0	0	1201	1201	0	0	0	0
T-shirts	4500	0	0	1500	3070.2	4570.2	0	0	0	0
Meals	500	0	0	360	0	360	0	0	0	0
STAFFING										
Police	5000	5000	5000	0	0	4968.45	0	0	0	31.55
Fire	0	0	0	0	0	0	0	0	0	0
PRT/PWS	4000	4000	4000	0	0	4018.36	0	0	0	18.36
Attendants	0	0	0	0	0	0	0	0	0	0
TOTALS	89120	74620	72620	1860	16019.92	90065.65				470.99

Supporting Documentation

2021 Proposed Budget

FESTIVAL ON MAIN					
CITY OF HARDEEVILLE					
	Project	2021	2021	2021	
Line Item	Budget	Requested	Approved	Expended	Reimbursement to the City
Entertainment	52000	35000			
Stage/Production	10700	7900			
Outdoor lighting	4200	3500			
Mobile transit/ADA shuttle	1000	0			
rentals (fence, tents, etc.)	8000	700			
Communications	1000	1000			
Advertising (banners, signs)	2500	0			
Shirts/promos	3500	1000			
Misc Maintenance	1200	0			
Hotels/Meals	1200	800			
Security	6000	6000			
EMS	0	0			
Public works personnel	4800	4800			
Total	96100	60700			

Supporting Documentation

2021 Completed Budget

CITY OF HARDEEVILLE						
	Project	2021	2021	2021	Reimbursement	Reimbursement
Line Item	Budget	Requested	Approved	Expended	to the City	to ATAX
Entertainment	52000	35000	35000	62425	35000	0
Stage/Production	10700	7900	7900	8000	7900	0
Outdoor (lighting, sanitation)	4200	3500	3500	3678	3500	0
Mobile transit/ADA shuttle	1000	0	0	798	0	0
rentals (fence, tents, etc.)	8000	700	700	6300	700	0
Communications	1000	1000	1000	1199	1000	0
Advertising (banners, signs)	2500	0	0	1203	0	0
Shirts/promos	3500	1000	1000	1701	1000	0
Misc Maintenance	1200	0	0	0	0	0
Hotels/Meals	1200	800	800	1073	800	0
Security/Fire	6000	6000	6000	2670	2670	3330
EMS	0	0	0	0	0	0
Public works personnel	4800	4800	4800	2214	2214	2586
Total	96100	60700	60700	91261	54784	5916

Supporting Documentation

RESOLUTION No. 2019-1-3C
A RESOLUTION OF THE CITY OF HARDEEVILLE, SOUTH CAROLINA,
SETTING SHORT AND LONG-TERM GOALS/PRIORITIES FOR 2018
AND BEYOND BY DIRECTING THE CITY MANAGER TO FOCUS THE
CITY'S RESOURCES TO ACCOMPLISH THE STATED
GOALS/PRIORITIES

WHEREAS, the Hardeeville City Council understands the importance of annually reviewing the current challenges and opportunities impacting the community; and

WHEREAS, the City Council after analyzing and understanding those challenges and opportunities asked the City Manager to present a list of potential goals/priorities to address these matters and improve quality of life for all citizens in the community which were presented in a City Council Annual Retreat on November 29, 2018; and

WHEREAS, the City Council and City Manager presented and discussed a list of goals/priorities which then the City Council reviewed, listed and concurred with their top goals/priorities; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hardeeville,

SC:

1. The City Council accepts and adopts the 2019 Short and Long-Term Goals/Priorities to be as follows:

SHORT TERM GOALS:

COMPLETE BY 2019

- A. Design and adopt a Storm Water Master Plan.
- B. Design, finance and build new community facilities (Fire Station 84, and Community Recreational building) that will meet the present and future needs of our growing community.
- C. Cooperatively work with Jasper County to develop an efficient and cost-effective solution for Fire, Rescue and Emergency Medical Services to the southern portion of Jasper County.

- D. Develop and implement a workforce housing policy and commission which will actively recruit and incentivize new developments which offer workforce housing options for the City’s growing population.
- E. Develop a marketing program for the new Community/Recreation Center to raise funds for programming and improvement of the new facility including a “naming rights” for the building.
 - F. Develop and implement a comprehensive annexation policy and program which will grow the City smartly.
 - G. Develop and promote a new annual community festival by promoting cooperation and coordination with area not-for-profit organizations.

COMPLETE BY 2020

- A. Consider the merits of alternative service delivery methods (Public Works, janitorial, vehicle maintenance) by conducting a cost/benefit analysis to determine preferred method to implement efficient service delivery.
- B. Create a new community “Veteran’s Memorial Park” which could be located on the property adjacent to the new Library, new FS 81 and other City owned property.
- C. Cooperatively work with Utility partners to extend natural gas and other needed utilities to the Hardeeville Commerce Park and other key commercial and industrial areas of the City to promote development or redevelopment.
- D. Initiate and cooperate with SCDOT and Jasper County in designing, financing and implementing needed traffic calming and safety measures on Argent Boulevard.

LONG TERM GOALS:

COMPLETE BY 2021:

- A. Implement the Overlay District plan which utilizes multiple strategies (Planning, zoning, economic incentives, code enforcement, Gateway corridor plan) to redevelop and revitalize the Whyte Hardee Blvd corridor.
- B. Implement the City’s bicycle and trail master plan which incorporates the East Coast Greenway trail system by annually identifying funding sources to construct the 66 linear miles of various trails identified in the plan.
- C. Implement the Storm Water Master Plan by designing, funding, and constructing the necessary improvement projects identified in the plan.

- D. Develop and implement a Regional Workforce Evaluation and Development Plan which provide a mechanism for cooperation and partnership with area schools, colleges, hospitals and other providers to ensure that the City has the available diversified trained workforce to meet the needs of our growing community.



COMPLETE BY 2023:

- A. Develop a Traffic Management and Improvement Program with Jasper and Beaufort Counties and SCDOT to define needed improvements to Argent Blvd., SR 170, and SR 278.
 - B. Cultivate a public/private partnership with a developer to create and develop premiere mixed-use Hardeeville Town Centers which will provide a dynamic commercial and entertainment experience for the low country region.
 - C. Cooperatively work with Jasper County and SCDOT to finance and implement all the projects contained in the I-95 Exit 8 Master Plan.
2. The City Manager is directed to dedicate the necessary staff and resources to attempt to accomplish the stated and approved goals/priorities.
 3. The City Manager will provide periodic progress reports, at his discretion, to the City Council on the status of accomplishing the stated goals/priorities.

PASSED AND ADOPTED by the City Council of the City of Hardeeville, SC this 3rd day of January 2019.

CITY OF HARDEEVILLE, SC

By: It's MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM AND

CORRECTNESS:

CITY ATTORNEY



CITY OF HARDEEVILLE
REGULAR CITY COUNCIL MEETING
AND PUBLIC HEARINGS
MINUTES
JANUARY 3, 2018
3:00 PM

Present: Mayor Harry Williams, Mayor Pro John Carroll, Council Members David Spisso, Michael Sweeney and Carolyn Kassel, City Manager Michael Czymbor, City Attorney Prina Maines, City Clerk Lori Pomarico, Police Chief Sam Woodward, Fire Chief Steve Camp, Media Director Juan Singleton, Parks and Recreation Director Jennifer Combs, Long Range Division Manager Katie Woodruff, Building Official Tim Blanchard, Municipal Judge Nancy Gutierrez, Grants Administrator Neil Parsons, Finance Director Niema Walker, Accounts Payable Clerk Heather Crider, Accounts Receivable Clerk Amy Chester, Media Technician Shantez Herrington

I. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tem Carroll gave the invocation.

II. CALL TO ORDER

Mayor Williams called the meeting to order at 3:00 p.m.

III. OATH OF OFFICE COUNCIL MEMBER - CAROLYN KASSEL

Council Member Carolyn Kassel was sworn in by Municipal Court Judge Nancy Gutierrez. Council Member Kassel stated that she appreciates the honor to serve the City of Hardeeville for the next four years and the confidence the citizens of Hardeeville have bestowed upon her to represent them.

IV. OATH OF OFFICE COUNCIL MEMBER – DAVID SPISSO

Council Member David Spisso was sworn in by Municipal Court Judge Nancy Gutierrez. Council Member Spisso stated that he is delighted to have the chance and that people have faith in him to provide the passion and energy that he's had in the past; he thanked all for voting for him.

V. SELECTION OF MAYOR PRO TEMPORE PURSUANT TO ARTICLE IV SECTION 2-96 OF THE HARDEEVILLE CODE OF ORDINANCES



A motion was made by Mayor Williams to nominate John Carroll to serve as Mayor Pro Tempore for another one-year term. The motion received a proper second by Council Member Sweeney. The motion passed 5-0 with all members voting In Favor.

Mayor Pro Tem Carroll stated that it has been an honor and he has enjoyed being Mayor Pro Tem.

VI. APPROVAL OF AGENDA

A motion was made by Council Member Sweeney to approve the agenda. The motion received a proper second by Mayor Pro Tem Carroll and carried unanimously.

VII. EXECUTIVE SESSION

A. DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED CONTRACTUAL ARRANGEMENTS AND PROPOSED SALE OR PURCHASE OF PROPERTY, THE RECEIPT OF LEGAL ADVICE WHERE LEGAL ADVICE RELATES TO A PENDING, THREATENED, OR POTENTIAL CLAIM OR OTHER MATTERS COVERED BY THE ATTORNEY-CLIENT PRIVILEGE, SETTLEMENT OF LEGAL CLAIMS, OR THE POSITION OF THE PUBLIC AGENCY IN OTHER ADVERSARY SITUATIONS INVOLVING THE ASSERTION AGAINST THE AGENCY OF A CLAIM IN ACCORDANCE WITH S.C. CODE OF LAW 30-4-70(A)(2).

- **IGA WITH JASPER COUNTY FIRE, RESCUE AND EMS**
- **MALIND BLUFF AND POINTE**

B. DISCUSSION OF EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY IN ACCORDANCE WITH S.C. CODE OF LAW 30-4-70(A)(1).

- **PERFORMANCE EVALUATION – CITY ATTORNEY**

A motion was made by Council Member Sweeney to go into Executive Session. The motion received a proper second by Mayor Pro Tem Carroll and carried unanimously.

A motion was made by Mayor Pro Tem Carroll to return to Regular Session from Executive Session. The motion received a proper second by Council Member Sweeney and carried unanimously.

VIII. ELECTION OF MUNICIPAL OFFICERS AND EMPLOYEES PURSUANT TO ARTICLE IV SECTION 2-81 OF THE HARDEEVILLE CODE OF ORDINANCES



A. APPOINTMENT OF THE CITY ATTORNEY PURSUANT TO ARTICLE IV SECTION 2-136 OF THE HARDEEVILLE CODE OF ORDINANCES

A motion was made by Council Member Kassel to reappoint Attorney Prina Maines to serve as City Attorney. The motion received a proper second by Council Member Spisso. The motion passed 5-0 with all members voting In Favor.

IX. PUBLIC COMMENTS (3 MINUTE TIME LIMIT) - NONE

X. PUBLIC PRESENTATIONS

A. A PROCLAMATION COMMEMORATING THE CITY OF HARDEEVILLE SCHOOL CHOICE WEEK – JANUARY 20-26, 2019

Mayor Williams read the proclamation in its entirety.

A motion was made by Council Member Spisso to approve the proclamation. The motion received a proper second by Council Member Sweeney and carried unanimously.

XI. PRESENTATION & APPROVAL OF MINUTES FROM THE NOVEMBER 29, 2018 SPECIAL CITY COUNCIL MEETING

A motion was made Council Member Kassel to approve the November 29, 2018 Special City Council Meeting Minutes. The motion received a proper second by Council Member Sweeney and carried unanimously.

XII. PRESENTATION & APPROVAL OF MINUTES FROM THE DECEMBER 6, 2018 REGULAR CITY COUNCIL MEETING

A motion was made Council Member Sweeney to approve the December 6, 2018 Regular City Council Meeting Minutes. The motion received a proper second by Mayor Pro Tem Carroll and carried unanimously.

XIII. OLD BUSINESS

A. SECOND READING OF AN ORDINANCE TO AMEND ARTICLE 3, ADDING SECTION 3.7 TO THE MUNICIPAL ZONING AND DEVELOPMENT ORDINANCE, BEING APPENDIX A OF THE HARDEEVILLE CODE OF ORDINANCES REGARDING SHIPPING CONTAINERS. (2018-12-6A)

PUBLIC HEARING



Mayor Williams displayed photographs taken of various shipping containers in the City of Hardeeville. Mayor Williams stated that if the City allows permanent containers, they are going to see images like what was displayed. They are making things legal that they have not been able to solve via Code Enforcement; now they will add another burden onto Code Enforcement that they will not be able to do. Until they show they can clean up what is already illegal now making it legal is just going to make the mess even further.

Mayor Williams added that he had conversation with Mr. Arzillo, owner of R&K, who has two containers on his property covered by a fence, there are legitimate security reasons to have those containers; he has invested a lot in his business and has expensive equipment stored in those containers. Mayor Williams stated that they need to find a way to accommodate legitimate businesses.

Mayor Williams stated that in this second reading the Planning Department has already taken out permanent containers and he does not believe that is the proper thing to do because the first reading passed 4-1. The proper thing to do is that they all take time to think about a good solution and he recommends sending this back to the Planning Commission before they pass anything regarding containers.

City Manager Czymbor stated that they provided a redlined version of the ordinance and he deferred to Long Range Division Manager Woodruff. Ms. Woodruff stated that they have added maximum length for shipping containers; removed permanent shipping containers; defined how long shipping containers would be allowed in each zoning district; all others would only be allowed for construction purposes and associated with a construction building permit and would still have to be permitted through the Permitting Department. Also, they have added the number of containers allowed depending upon the size of the property; and code enforcement provisions were added at the advice of the City Attorney.

Mayor Williams commented that the first reading was passed 4-1 and then redline changes were made based on the comments of the one; a number of other changes were made. He asked if there is that much change to the ordinance should it not go back to the Planning Commission. Attorney Maines responded that when there are changes to the MZDO, which is an appendix to the Hardeeville Code, it has to go to Planning Commission once who then gives the City Council its recommendation; as far as what the change is, it is completely up to the Council. Council can either follow or not follow what the Planning Commission says or make any other changes. Council is allowed to accept changes between first and second readings; changes made between the first and second readings do not mandate a return to Planning Commission.

City Manager Czymbor stated that the current stance is that shipping containers are prohibited, and they are now creating a new ordinance and they have to develop procedures and enforcement provisions which were not included in the ordinance previously. The biggest issue here, and the Council needs to decide, is the new ordinance says there will be no permanent storage containers; they can get a permit, there are requirements, but there are no permanent structures. If Council agrees with that then he recommends



adoption; if they believe there needs to be further review, they can reject, table or send back to the Planning Commission.

Council Member Kassel stated that she is vehemently against using a shipping container as a permanent structure. Procedurally, she thinks they need to postpone or table this ordinance until they have had an opportunity to develop an alternative. If the bottom line is that they want a permanent storage structure, having a shipping container on Whyte Hardee Blvd. is not what she wants to see. Ms. Kassel added that the Mayor has presented a case tonight with his slides that suggests that they are now putting this on Enforcement and Enforcement is having a hard time, shipping containers are out there, and they are prohibited now; she does not want to put that additional burden on Enforcement. Her recommendation is for them to either reject this ordinance completely or table it for further consideration. She is concerned that it is not going back to Planning Commission and they have made changes to this ordinance after their discussion; she thinks the Planning Commission possibly should be given an opportunity to develop an alternative; they should come to Council with how they see Whyte Hardee Blvd. knowing what Council's concerns are.

Council Member Spisso commented that the displayed containers are on Whyte Hardee Blvd. and he asked what zoning they are in and if they are allowed. Manager Woodruff responded that several of them currently are in the Highway Corridor General Commercial district; there are a few in Downtown Zoning District which would be for construction purposes only; right now, they are all prohibited. The City began enforcement but was asked to present an ordinance. Mr. Spisso commented it is a long step from where they want to be, and they will not be able to do that with just a quick ordinance fix. He added that he would like to do something that would give them more time to develop this; they rely on the Commission and he would like to give them another shot at this.

Mayor Pro Tem Carroll stated that in his opinion they should not approve second reading and they should send it back to the Planning Commission, let them study it, get input from the public, and make a recommendation.

Council Member Sweeney asked if the changes that were made had any input from businesses. Manager Woodruff responded that this originally started because of requests from the businesses who then provided input based on the drafts from the Planning Commission. Staff was asked to look at ordinances from Pooler and Ridgeland, this is a combination of several ordinances and local business owners' input. Mr. Sweeney added that they should study this more and maybe have businesses come in and talk with the Planning Commission; he would prefer not to vote on this tonight.

Mayor Williams stated that they should look to the public to come up with a solution to this problem and explain to them what the City is trying to accomplish; send a letter out to every business on Whyte Hardee Blvd. and invite them to come in and ask them for ideas on how to solve the storage situation.



Mayor Williams stated that for businesses in violation they can be brought in to help solve the problem before being ticketed.

Building Official Blanchard commented that “permanent” to the Building Department is a definite number; 180 days is temporary; 181 days is permanent; there would possibly be other things that would need to be considered from a Building standpoint. Mayor Williams commented that he strongly recommends that Mr. Blanchard attend the Planning Commission meeting, if this goes back to Planning Commission, and voice all things that his extensive experience would help them with this situation.

Mayor Williams asked for public comment.

There was no public comment.

A motion was made by Council Member Spisso to disapprove Ordinance 2018-12-6A at second reading and recommend sending back to Planning Commission to review and revise for a first reading. The motion received a proper second by Mayor Pro Tem Carroll. The motion passed 5-0 with all members voting In Favor.

**B. SECOND READING OF AN ORDINANCE AUTHORIZING THE EXECUTION AND SALE OF REAL ESTATE OWNED BY THE CITY OF HARDEEVILLE CROSS OUTREACH MINISTRIES, INC. (2018-12-6B)
PUBLIC HEARING**

City Manager Czymbor stated that unfortunately the proposed buyer, Cross Outreach Ministries, Inc., has withdrawn their offer. Based upon their due diligence, they believe that the development cost for the property was more than what their budget could allow. Staff recommends disapproving second reading of this ordinance.

Mayor Williams asked for public comment.

There was no public comment.

A motion was made by Council Member Kassel to disapprove Ordinance 2018-12-6B at second reading. The motion received a proper second by Council Member Spisso and carried unanimously.

XIV. NEW BUSINESS

A. FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN INSTRUMENTS RELATING TO THE ACQUISITION, CONSTRUCTION, FURNISHING, EQUIPPING, AND USE OF A MULTI-USE INDOOR RECREATION CENTER WITHIN THE CITY OF HARDEEVILLE, SOUTH



CAROLINA (COLLECTIVELY, THE “INDOOR RECREATION FACILITY PROJECT”); APPROVING THE ISSUANCE OF A HARDEEVILLE PUBLIC FACILITIES CORPORATION INSTALLMENT PURCHASE REVENUE NOTE AND FORM OF NOTE AGREEMENT TO BE ENTERED INTO BY HARDEEVILLE PUBLIC FACILITIES CORPORATION AND BRANCH BANKING & TRUST COMPANY, AS INITIAL PURCHASER OF SUCH NOTE; THE LEASE OF THE INDOOR RECREATION FACILITY PROJECT BY THE CITY OF HARDEEVILLE, SOUTH CAROLINA TO HARDEEVILLE PUBLIC FACILITIES CORPORATION, INCLUDING AUTHORIZING THE EXECUTION AND DELIVERY OF A BASE LEASE AGREEMENT BETWEEN THE CITY OF HARDEEVILLE AND HARDEEVILLE PUBLIC FACILITIES CORPORATION; AUTHORIZING THE EXECUTION AND DELIVERY OF A PUBLIC FACILITIES PURCHASE AND OCCUPANCY AGREEMENT BETWEEN THE CITY OF HARDEEVILLE AND HARDEEVILLE PUBLIC FACILITIES CORPORATION; AND OTHER MATTERS RELATING THERETO

(2019-1-3A)

PUBLIC HEARING

City Manager Czymbor stated that initially the City borrowed money for the Community/Recreation Center and after many iterations and determinations the Council set the scope and size of the building and authorized an additional up to \$2.5M for the approximate \$8.5M cost of this proposed facility. Staff engaged bond counsel and the City’s financial advisor to determine how to fund the additional \$2.5M. Several years ago, the City borrowed \$7M for the Public Works facility, Hargray and Police/Court building renovations and a new Fire Station 81, and they used the Hardeeville Public Facilities Corporation. The HPFC is a corporation of the City and allows under the statute to borrow money and then lease the facilities in which the City would pay the HPFC the lease amount which is basically debt for the principal and interest. This gives the City flexibility and the Council various revenue sources to pay the annual debt service for the lease back to the HPFC. Staff recommends adoption of this ordinance which allows the City to enter into the lease with HPFC and borrow the money from BB&T; the City issued an RFP and solicited proposals, BB&T was the only response with a very competitive rate and was vetted and recommended by both the financial advisor and bond counsel. This methodology is used by other municipals in South Carolina, is a viable source and is generally used for community centers, theaters, recreational facilities that actually produce significant revenue.

Council Member Kassel asked how many members are on the HPFC and what will be their scope. City Manager Czymbor responded that there is an ordinance that under state law defines their responsibilities. Currently, there are three members appointed by the Council, the City Manager, who was appointed the Chair, Mr. Scott Ready and Mr. Bill Horton.

Council Member Spisso commented that they borrowed \$6.5M and are asking for an additional \$2.75M that adds up to \$9.25M which is about \$1M more than what they need. City Manager Czymbor explained



that the City currently has \$575,000 of existing debt at higher interest rate, this proposal will pay off that higher interest debt and any additional money can be used for other purposes at the community center.

Council Member Spisso stated that the Hardeeville Public Facilities Corporation will meet on the 7th and Council is approving an ordinance assuming that they will approve this loan from BB&T. City Manager Czymbor commented that the members of the HPFC could not meet until January 7th. In order for the City to meet the closing requirements listed in the RFP and because the bank guarantees the interest rate for a certain period of time, if they fall outside that period of time in which they can close the loan, they will not approve the loan because it is outside the terms of their response. This is only the first reading and, in the event the HPFC votes not to approve it, Council can deny it at second reading.

Council Member Spisso asked if this will be a bulk loan or can they draw against it when needed. City Manager Czymbor responded they will take it all at once, it is not a line of credit.

Mayor Williams stated that they do this because otherwise the City would be over the legal threshold of eight percent and he asked with all of this debt what percentage the City will be at. City Manager Czymbor responded that this is not counted as a general obligation debt, the only general obligation debt the City has is for the library. Mayor Williams asked how much debt the City has and asked that they take a look at that because they are still taking money from the budget to pay for the lease.

Mayor Williams asked for public comment.

There was no public comment.

A motion was made by Council Member Sweeney to approve Ordinance 2019-1-3A at first reading. The motion received a proper second by Mayor Pro Tem Carroll and carried unanimously.

B. A RESOLUTION OF THE CITY OF HARDEEVILLE, SOUTH CAROLINA, CITY COUNCIL ACCEPTING THE CONSTRUCTION ESTIMATE FROM CASSIDY TILTON CONSTRUCTION, LLC OF RIDGELAND, SOUTH CAROLINA TO INCLUDE RENOVATIONS TO THE HARDEEVILLE CITY HALL AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT ON BEHALF OF THE CITY

(2019-1-3B)

PUBLIC COMMENT

City Manager Czymbor stated that City Hall was built in 2004; this proposed renovation will be for maintenance activities including painting, carpeting, HVAC as well as providing additional office space and security improvements to this building. Mr. Czymbor stated that the City went through a competitive bid process; he deferred to Building Official Blanchard for a brief presentation showing what the proposed scope of work would be, the low bidder and the proposed construction schedule.



Mr. Blanchard stated that the City received competitive bids from three qualified builders, all are licensed in the State of South Carolina and have business licenses with the City of Hardeeville; Cassidy Tilton Construction was the low bidder. The objective is to maximize the available space while still adding additional offices, storage space and larger space for meetings. Regarding security, the goal is to provide secure working spaces for staff particularly the receptionist and a walk-up window for the Finance Department made of bulletproof material. There are necessary repairs including repairing/replacing outdated HVAC system, paint, carpet and a required ADA accessible entrance. Mr. Blanchard displayed a layout of the existing configuration of City Hall as well as the proposed layout with construction.

Council Member Sweeney asked if a bid was received from anyone in Hardeeville. Mr. Blanchard responded that the low bidder is from Ridgeland but most of his work is done in Hardeeville, he is presently working on the Holiday Inn.

Mayor Pro Tem Carroll commented that it is surprising that Bobbitt, because the City has given them so much other work, would not have tried to work with the City on this. Mr. Blanchard stated that Bobbitt had a lot of fees in their proposal that the others did not. Mr. Carroll asked if they are satisfied with the proposal from the low bidder. Mr. Blanchard responded that they are.

Council Member Kassel asked if Mr. Blanchard would be the general contractor over this project. Mr. Blanchard responded that he would not, but he will be watching over him.

Mayor Williams commented that he is happy to see that they are going to be dealing with a local company.

Mayor Williams asked for public comment.

There was no public comment.

A motion was made by Council Member Sweeney to approve Resolution 2019-1-3B. The motion received a proper second by Mayor Pro Tem Carroll and carried unanimously.

C. A RESOLUTION OF THE CITY OF HARDEEVILLE, SOUTH CAROLINA, CITY COUNCIL SETTING SHORT AND LONG-TERM GOALS/PRIORITIES FOR 2019 AND BEYOND BY DIRECTING THE CITY MANAGER TO FOCUS THE CITY'S RESOURCES TO ACCOMPLISH THE STATED GOALS/PRIORITIES (2019-1-3C)

PUBLIC COMMENT

City Manager Czymbor stated that the Annual Strategic Planning Retreat was held on November 29th, he has tried to encapsulate that into a document and focus efforts on both long- and short-term goals and objectives as well as some operational procedures and things that can be done internally by department.



Staff recommends adoption of this Resolution which would give them “marching orders” to focus resources based on Council’s priorities identified at the workshop.

Mayor Williams commented that he is disappointed and would recommend that addressing the completion date of Argent Blvd. and Veteran’s Memorial Park that has been pushed out to 2020, be a priority and start on it now.

Mayor Williams commented that he is disappointed that Whyte Hardee Blvd. has been pushed out to 2021 which was on the goals for 2018; they have to make this a priority, or it will never get done.

Mayor Williams commented that he would like to make sure that the Police Chief still has community outreach programs; the Mayor’s Breakfast be reinitiated; stakeholders come to the Planning Commission meeting; getting a coordinated litter program with Beaufort and Jasper Counties; and initiate a monthly newsletter. City Manager Czymbor stated that Department Heads were already given their “marching orders”; these are things they can and will accomplish and will provide updates to Council.

City Manager Czymbor stated that he recommends Council adopt this as is, revisit in a few months, he will provide a staff report and they can reprioritize as necessary.

Mayor Williams reiterated his disappointment that Whyte Hardee Blvd. has been pushed out to 2021 and if they change nothing else, Whyte Hardee Blvd. has to start in 2019.

Mayor Williams asked for public comment.

There was no public comment.

A motion was made by Council Member Spisso to approve Resolution 2018-12-6C and that they review and update it quarterly. The motion received a proper second by Council Member Kassel. The motion passed 5-0 with all members voting In Favor.

XV. MANAGERS REPORT

City Manager Czymbor stated that he went to Paris, France over Christmas, it was wonderful.

City Manager Czymbor stated that the new Deputy City Manager, Matt Davis, will start on Monday; his number one priority is Whyte Hardee Blvd.

XVI. COUNCIL ISSUES AND CONCERNS

Mayor Pro Tem Carroll stated that he attended First Friday at Sun City, the Christmas Parade, the Jasper County Chamber of Commerce Grand Opening/Ribbon cutting; the Youth Council meeting, the Employee



Christmas Luncheon, the Fire Department and Police Department parties; it was a good end of the year; a lot was accomplished in 2018.

Council Member Kassel thanked Mrs. Williams for her help on the Senior Luncheon, the gift collection and wrapping and organizing everything; they had a great December and she wished everybody a Happy New Year.

Council Member Kassel thanked everyone for their confidence in her for the next four years.

Council Member Spisso stated that he attended the LATS meeting, the Jasper County School District meeting, the Jasper County Chamber of Commerce Grand Opening, the Youth Council meeting, the toy drive, the Hardeeville Employee Luncheon, and the SoLoCo meeting.

Council Member Spisso stated that there will be a First Friday meeting tomorrow at the Lake House, Sun City at 4 p.m.

Council Member Spisso thanked everyone for the confidence in voting for him, he intends to work hard.

Council Member Sweeney stated that he attended the Fire Department Dinner and the Luncheon for Staff.

Council Member Sweeney commented that he is looking at the team approach for 2019, together everyone achieves more.

Council Member Sweeney wished everyone a Happy New Year.

Mayor Williams stated the process of the toy collection – December 5th collected toys, December 6th delivered toys to Hardeeville Elementary, December 10th delivered toys to Royal Live Oaks, December 11th team of volunteers wrapped over 600 presents, December 19th Santa went classroom to classroom delivering gifts. Mayor Williams thanked Santa, the Public Works and Parks, Recreation and Tourism Departments for a wonderful job.

Mayor Williams stated that the Christmas Tree Lighting on December 8th was wonderful and adding the raffle of bikes and presents was great.

Mayor Williams thanked the Media Department for getting the students to perform at the Youth Council meeting which was devoted to filming videos that will go out to social media of the students recreating bullying events. The results of this will be shown at the next Youth Council meeting.

Mayor Williams stated he attended the SoLoCo meeting; something will be coming forward with that which will tie into the goal of having a Workforce Housing Commission.



Mayor Williams stated that he went to Agape on the 21st, they had a dinner and distributed Angel Tree gifts.

Mayor Williams congratulated all recipients of annual awards at the Police Department.

Mayor Williams congratulated the Hardeeville Police Department Special Response Team that successfully freed a hostage unharmed Thanksgiving morning, a job well done.

Mayor Williams wished everyone a Happy New Year.

XVII. ADJOURNMENT

A motion was made by Council Member Sweeney to adjourn the meeting. The motion received a proper second by Mayor Pro Tem Carroll. The motion passed unanimously. The meeting adjourned at 5:50 p.m.

Lori Pomarico, City Clerk

Date

(Seal)