

Hardeeville Police Department



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START YOUR NEW CAREER WITH THE HARDEEVILLE POLICE DEPARTMENT.

Welcome to Hardeeville, SC, your Gateway to the Lowcountry. Hardeeville is a city in Jasper and Beaufort counties in South Carolina. For many years, Hardeeville billed itself as the "Lowcountry Host". You will like our vantage point on the world and our proximity to the places you would like to explore. The City of Hardeeville continues to be the Lowcountry's fastest-growing city. According to data released by the U.S. Census Bureau, Hardeeville has had an estimated 113 percent growth in population since 2010, with an average annual percent population increase of about 15 percent. We expect that the next 10 years will be even more explosive, and we are projecting 30,000 residents by 2030.

BENEFITS

- Competitive Salary
- SC Police Officer's Retirement System (matched by city)
- Deferred Compensation Plan (not matched by the city)
- Life Insurance
- Medical and Dental Coverage Plans
- 19.75 days of PTO Accrued in a Year
- 14 Paid Holidays for city employees (patrol officer may vary)
- Up to \$2500 Tuition Reimbursement a year with the successful passing of course. Course must be relative to the job the employee will be performing.
- Paid Basic Academy Training
- Take Home Car Program (with restrictions)
- All Uniforms and Equipment Furnished

MINIMUM REQUIREMENTS (SC Minimum Requirements Act (23-23-60))

Applicants must meet all qualifications for employment consideration:

- Must be a minimum of 21 years of age.
- Must have a high school diploma or GED equivalent.
- Must have a current South Carolina driver's license.
- No convictions of felonies, misdemeanor crimes or crimes of moral turpitude.
- No convictions of Domestic Violence.

- Must have a clean driving history: No convictions for DUI, DUS within the past 10 years, and minimum convictions for speeding.
- Must have good credit history, no judgments, no liens, no recent bankruptcy. Each applicant's history will be considered prior to employment.
- Must successfully pass a background investigation.
- Must successfully pass the Police Officer Selection Test (POST).
- Must successfully pass a medical physical exam and drug screening.
- Must successfully pass a Physical Training Test (PAT).
- Must successfully complete a psychological evaluation.
- Must successfully complete a polygraph examination.
- Must successfully complete a firearm familiarization course. Must be capable of utilize a firearm and engage a target at fifteen feet (three yards).
- Must successfully pass an oral interview board.

PREFERED REQUIREMENTS

- Associate Degree (or higher)
 - Prior Military Service
 - Prior Law Enforcement
 - Active SCCJA Certification
 - Bilingual
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PATROL OFFICER DUTIES

Certified Police Officers have the power and authority to arrest others, restrain them in secure custody, search & seize individual person, places, house, and effects. An Officer is required to maintain order, control, prevent crime, assure citizen safety, protect personal freedoms, and provide service support to the entire community. Officers are required to engage in deductive reasoning when dealing with citizens and while seeking solutions to community problems. Officers will investigate and report community or citizens problems whenever possible to members of the command staff or their supervisor. Police Officers resolve crimes and citizens problems whenever possible. Officers will engage in directed and proactive patrol to reduce crimes and traffic crashes. Officers are to enforce the traffic laws by producing citations and directing the effected citizens to traffic court. Officers will investigate crime, traffic collisions, and unusual occurrences as required.

Officers must have hearing ability good enough to hear radio transmissions, in person conversations and telephone conversations. Officers must be able to lift and move heavy objects/people in rescue activities. They must be able to physically restrain arrestees and to chase on foot when making an arrest. Officers must have the ability to safely operate a vehicle both by day and night while observing for

criminal activity. Officers must maintain weapons, equipment, and vehicle in functional and presentable condition. Officers are required to maintain proficiency in the use of firearms, and evasive action driving skills. Officers must be able to withstand working outside in extreme weather conditions and be able to report to duty during state of emergency conditions.

HIRING PROCESS

Most successful applicants will complete the selection process within nine weeks from the time they apply. This process has been set up to select the highest quality candidates available. The steps in the selection process take approximately six to eight weeks to complete and are as follows:

- Submit a resume, complete application and ALL other required documents.
- Applications Reviewed (Criminal History & Driver's License History)
- Schedule and complete the POST
- Background Check
- Physical Examination and drug screening
- Complete and pass Physical Training Test (PAT) using SCCJA standards.
- Psychological Examination
- Polygraph Examination
- Complete and pass the Firearm Familiarization Course (FFC).
- Panel Interview
- Conditional Offer of Employment (If a conditional job offer is made, the finalist must pass all examinations and drug screen before the offer is finalized and a start date set).

ONCE HIRED:

- Pre-service training
 - First Phase of Basic Training at the HPD.
 - Basic training at the South Carolina Criminal Justice Academy
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EQUAL OPPORTUNITY EMPLOYER

The City of Hardeeville is an Equal Opportunity Employer and does not discriminate based on Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (except where physical requirements constitute a bona fide occupational qualification). All terms and conditions of employment such as compensation, benefits, work assignment, availability of facilities, and privileges of employment are administered on the same basis of equality.